



Colchester Sewer and Water Commission

Minutes of the 9 February 2011 Regular Monthly Meeting

Municipal Office Complex
Colchester, Connecticut

Members Present: R. LeMay, D. Ferrigno, Steve Coyle, S. Boyden, K. Fagnoli, R. Jones, R. Silberman, T. Tripodi
Members Absent: none
Others Present: R. Tarlov (BOS liaison), M. Decker (Public Works Director), B. Lemay

1. **Call to Order-** Chairman LeMay called the meeting to order at 7:11 p.m.
2. **Additions to the Agenda** – *S. Coyle motioned to add “accounts receivable” to the agenda, seconded by R. Silberman, motion approved 8-0.*
3. **Approval of the Sewer and Water Commission 13 January Regular Monthly Meeting** *Motion to approve the minutes of the 13 January 2011 Sewer and Water Commission regular monthly meeting as presented, by D. Ferrigno, second by S. Coyle; motion approved 4-0 (S. Boyden, K. Fagnoli, R. Jones, and T. Tripodi abstained)*
4. **Citizen's Comments** - none
5. **Discussion and possible action on the draft 2011/2012 Fiscal Year Operating Budgets, Rates, and Fees** – Chairman LeMay noted there were no comments from the public. He questioned if there were any comments or questions from the Commission. Hearing none, *D. Ferrigno motioned and T. Tripodi seconded, for the Commission to send the accepted budget to the Board of Selectmen with a recommendation to approve; Motion approved 8-0.* It will go before the Board at their 17 February 2011 meeting.

6. Subcommittee Reports

A. Finance – Transfers, Monthly financial reports, Quarterly billing, Disputes, other

Monthly financials were distributed and discussed noting expenditures and revenues were consistent with expectations. Minor overages in liens and dues/subscriptions were discussed and will be held until later in the fiscal year to ensure no additional expenses/transfers needed within those line items.

Disputes – Chairman LeMay gave a brief overview of the the dispute heard the prior day by the finance subcommittee. Additional information will be obtained before rendering a decision.

There was a significant discussion regarding the BA dispute and the consensus of the Commission was a legal interpretation is needed. M. Decker will communicate with First Selectman Schuster to initiate this request.

7. Water Activities

A. Water Activities Report - M. Decker reported activities since last meeting include:

Various mark-outs and finals, limited meter installations; installation of isolators on the three new turbidity meters to prevent cross signal interference; Signal check on the Chlorine Analyzers by the system integrator is complete; the flow level sensor installed in Well 3 is on-line; routine Monthly Water Quality Sampling; continued work at the O&M Facility with installation of a new shop bench nearly complete; main break on South Main; continued training of operator. Temporary operator Mike O'Conner resigned as he took a full-time position with Waterbury – congratulations to him;

B. Water Projects Status – no new construction activities although the Autumn Ridge project had a pre-development meeting with site plan changes

8. Sewer Activities

A. Joint Facilities Report – R. LeMay reported on the there was a lengthy discussion on the Joint Facilities proposed budget – action will be required at the February meeting; sludge handling contract was awarded at a great cost savings, the HVAC additional work contract was awarded; the snow guards have been installed on the roof, work is scheduled on the DAF unit, and there was discussion regarding the Lebanon side of Amston Lake sewer project.

B. Sewer Activities Report – no new issues in the Colchester portion of the system

C. Sewer Projects Status – no new construction activities

9. Old Business

A. Stream Flow Regulations – M. Decker reported at least two different bills have been proposed outlining certain steps/criteria needed to be followed by the DEP in this next revision of the Stream flow regulations – CWWA is also participating in "facilitated discussions" with DEP and other stakeholders to determine whether a middle ground can be reached in regulating stream flow.

The first meeting is scheduled for February 28 and is expected to be limited to a

small number of participants. Given the timing, this means that there will not be a vote on the regulations until late April, at the earliest.

B. STEAP Grant - design proposal was presented to the BOS at their meeting on 3 February but no action was taken as funding for the additional expenses was not in place. Staff were requested to contact DECD to see if there is any chance for additional funds and the bidding services portion will be included as an option leaving \$3,150 needed to complete design and preparation of construction documents – it will be reviewed again at the 18 February meeting.

C. Director's status – a review panel has been selected and interviews were performed on 8 February with the intent to short list the candidates for a second interview. The desire is to have the position filled by sometime in March

- 10. New Business/Additions to Agenda – Accounts Receivable** – S. Coyle questioned the status of an account with a large past-due balance that had not been shut off and if there were other accounts in the same situation. M. Decker reported the one account in question had recently made a large payment and remains on a weekly payment schedule. The department is working with the tax collection using the same collection services and is making progress in reducing the account balance.

Reports will be provided showing prior balances in a form similar to an aged-receivable report.

Chairman Tarlov welcomed a new/returning member to the Commission – Mr. Ken Fagnoli who is an in-district member.

- 11. Citizens Comments** - none

- 12. Adjourn** *Motion to adjourn, by R. Silberman, second by D. Ferrigno; Motion approved 8-0.* Chairman LeMay adjourned the meeting at 8:45 p.m.

Respectfully submitted,
M. Decker